

## **CRITERIA FOR EVALUATING THE 19 ‘ON-HOLD’ CAPITAL IMPROVEMENT PROJECTS**

**Step 1 PROJECT PRIORITIZATION:** *Evaluating projects to determine their merit and priority in relation to other projects.*

**Risk to Public Safety or Health:** *To protect against a clear and immediate risk to public safety or health.*

- Life Safety – the project will correct a condition which poses an imminent threat of injury.
- Health – the project will remediate a documented environmental health hazard.
- Access – the project will insure access to persons with disabilities.
- Security – the project will insure the safety and security of the property and its users.
- Emergency – the project will provide emergency services response in a major event.

**Protection and Conservation of our Natural and Built Resources:** *Protecting natural resources that are at risk or infrastructure that is threatened.*

- A renovation to extend useful life to avoid or to postpone replacing it with a new more costly one.
- The project will protect or restore an asset deemed to be historically significant.
- The project will protect natural resources that are at risk of being reduced in amount or quality.

**Improve Operating Efficiency and/or Generate New Revenue Sources:** *An investment that substantially improves department operating efficiency, significantly reduces operating expenses, or generates additional revenue.*

- The project will substantially improve the operating efficiency of the Department.
- The project will generate increase revenue for the Department.
- The project serves a large number of people proportional to its cost. (Contingent on adequate data)

**Coordination:** *Work that is necessary to insure coordination with another project, is necessary to comply with law, or is needed to meet established goals or objectives.*

- The project is essential or beneficial to coordinate with another Capital Project.
- The project will comply with requirements imposed by others (e.g. a change of federal, state or local administrative ruling)
- The project will meet the established goals or objectives of the Recreation and Park Department. *(See Note 1 Below)*
- The project can be delivered, whole or in part, within a short time frame relative to the other on-hold projects.
- The project has actively engaged the community and achieved strong public involvement.

**Equitable Provision of Services, Facilities:** *An investment that serves the special needs of the population identified by public policy as deserving of special attention, and or that promotes the equitable distribution of park resources.*

- The project will serve a segment of the city’s population identified by public policy as deserving special attention (e.g., high need as defined in the city’s general plan).
- The project is located in an area with a very high concentration of the population for which it is designed to serve (e.g. children, seniors or teens).
- There are no neighboring sites that serve the project’s community that offer the same or similar programs or services, and which furthers recreational equity across all districts (*radius to be specified per project type*).
- The project is located in a district where proportionally few projects have been completed under the 2000 Capital Program (e.g., one district has only 5% of their total facilities underway or complete another has 20%)

**New or Substantially Expanded Facility:** *A project that provides a service or level of service not available now.*

- The project will advance the Department’s goal of achieving a national model of excellence that provides flexible, cutting edge programs and services that promote fitness and well being.
- The project will provide a service, or level of service, not now available that is deemed essential to the overall mission of the Department.

**Step 2 FUNDING CRITERIA:** *Selecting projects in relation to the amount of money available.*

**Funding Opportunities and Strategies:** *Determining the most efficient and effective use of resources as they become available.*

- The entire project can be completed with the available funds.
- The project can be efficiently phased (divided into a series of small projects), and a portion of the project can be completed using the available funds.
- The project furthers the goal of distributing capital improvements across all San Francisco neighborhoods.

Note 1. San Francisco Recreation and Parks Strategic Objectives:

1. Excellent Parks & Facilities: create a model park and recreation system that provides first quality parks, recreational facilities and programs that are widely used by residence and visitors alike.
2. Comprehensive Programming: create a flexible system that provides cutting edge recreation and promotes fitness and well being through responsive programming.
3. Maximizes Resources: maximize all available resources to support the delivery of beautiful, safe parks and recreation facilities with a rich array of services that creatively utilize partnerships.
4. Community Participation: create a parks and recreation system that invites all residents to participate in planning, designing and advocating for parks and recreation.
5. Community and Customer Service: provide the highest level of user friendly community and customer service that consistently supplies precise, complete and up-to-date information and assistance.
6. Organizational Excellence: create a park and recreation organization that is a national model for excellence efficiency.
7. Environmental Sustainability: create a park system that demonstrates a national model for sustainable management as it applies to the protection and management of open space, natural areas and parks. Key elements include appropriate landscape materials and techniques as well as effective use of water, electricity, composting, integrated pest management and the development of environmentally sensitive “green” building.